



Internal Quality Assurance Cell
Chaudhary Chhotu Ram Post-Graduate College, Muzaffarnagar-251001

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MINUTES OF MEETING -14

The 14th meeting of Internal Quality Assurance Cell was held on 15-07-2018 in the office of IQAC at 3.00 pm. The following respected members have attended the meeting:

1. Prof. Naresh Kumar, Chairman
2. Shri Mahak Singh Malik, Advocate, Treasurer Management Committee
3. Dr N. K. Pruthi, Member
4. Dr V.K. Dhaka, Member
5. Dr A.K. Singh, Member
6. Dr I.J. Singh, Member
7. Shri D.A. Khan, Member (Administrative office)
8. Dr Priya Vrat Arya, Member (Local Society)
9. Prof. Meigh Singh, External Expert
10. Dr Ashok Kumar, Member (Employer/Industry)
11. Dr Praveen Chaudhary, Member (Alumni Association)
12. Dr Sandeep Kumar, Coordinator

The meeting was presided over by the IQAC Chairman Prof. Naresh Kumar. With the permission of chairperson, Coordinator placed the agenda before the committee for discussion.

1. The proceedings of the previous meeting were confirmed by the chairman. All the decisions made in the previous meeting were informed to the concerned and have been executed.
2. Discussion on progress and readiness of college on holding NAAC Survey: The progress and preparedness of college for holding the NAAC Survey was discussed in length. NAAC Coordinator said that certain DVV clarifications were asked by the NAAC which were submitted online on May 17, 2018. The Cell expressed satisfaction over the issue and resolved to stay proactive as the NAAC Team may come up in near future. The upgradation of labs, cleanliness drive and white wash of outer walls of the building which lost lustre, should also been taken care of.
3. Organization of Induction Programme for the new comers: To make newly joined students feel free, comfortable, sensitize them towards exploring their academic interests and activities, to introduce them with the practices and policies of the college and to build relations between teachers and students, an induction



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programme is to be organized in college. It is proposed that it should be executed just after completion of admission process. The Induction Programme shall be conducted programme wise under the supervision of Chief Proctor of the college.

4. Preparation of College Academic Calendar: It is unanimously passed by the Cell that the academic calendar should be prepared by incorporating all the curricular and Co-Curricular/Extra Curricular activities of the college in consonance with University Calendar and be pasted on College Website.
5. Progress on opening of IGNOU Programme Study Centre in College Campus: IGNOU Programme Study Centre Incharge Dr. N.K. Pruthi said that a team comprising four members had made Inspection in college premises about the required resource base and facilities in April, 2018. Thereafter, college has received approval letter from IGNOU dated 27 June, 2018 for opening of nine certificate/Diploma Programmes. He further said that the IGNOU Team shall visit the campus for Inauguration of IGNOU Programme Study Centre at college premises on July 27, 2018.
6. Discussion on Progress made for initiation of B.Com Classes in College campus: The Hon'ble Chairman and Principal of the college informed the house that the required formalities for getting the affiliation of B.Com classes from the University was completed and the University Inspection Panel had visited the campus on June 26, 2018 during the summer break. The University has granted the approval for running the B.Com classes under self finance mode from July 01, 2018 through its letter dated July 13, 2018. Although, the University granted approval late at the time when admission process was about to end, but the college has decided to admit the students through the ongoing admission process of the University from this session.
7. Construction of Indoor Badminton and Gymnasium hall: In order to improve the physical health and inculcate the sports sprits among the students, a Badminton and Gymnasium hall are proposed to be built in college campus. Consequent upon deliberations on availability of space and financial condition of the college, it has been decided to construct an Indoor-cum-Gymnasium hall near the Department of Maths after getting required nod from Management Committee of the college.
8. Holding of Guest Lecture on Disaster Management and Cleanliness: In the fast changing era, the living beings are affected by manmade disaster activities causing loss of peace, distraction, irritation etc. By learning and practising the proper disaster management techniques and inner cleanliness, we can stay happy and lead the



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successful life. A special guest lecture on this theme is proposed to be conducted by Training and Placement Cell by inviting the Eminent Speaker of 'Scientist and Engineers Wing' of Prajapita Brahma Kumaris Ishwariya Vishwa Vidyalaya.

Proceedings Confirmed

Prof.(Naresh Kumar)
Chairman-IQAC