



Internal Quality Assurance Cell
Chaudhary Chhotu Ram Post-Graduate College, Muzaffarnagar-251001

Website: www.ccrpgcollege.com

Phone: 0131-2621744
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MINUTES OF MEETING – C1/5/18

The C1/5/18th meeting of Internal Quality Assurance Cell was held on 17-07-2019 in the office of IQAC at 2.00 pm. The following learned members have attended the meeting:

1. Prof. Naresh Kumar, Chairman
2. Dr. H.S. Sirohi, Member (Teaching faculty)
3. Dr. V.K. Dhaka, Member (Teaching faculty)
4. Dr. A.K. Singh, Member (Teaching faculty)
5. Dr. I.J. Singh, Member (Teaching faculty)
6. Dr. Bhupendra Singh, member (Teaching faculty)
7. Shri D.A. Khan, Member (Administrative office)
8. Shri Mahak Singh Malik, Advocate, Treasurer Management Committee
9. Dr. Priya Vrat Arya, Member (Local Society)
10. Dr. N. K. Pruthi, External Expert
11. Dr. Ashok Kumar, Member (Employer/Industry)
12. Dr. Praveen Chaudhary, Member (Alumni Association)
13. Dr. J.K. Arya, Parents Representative
14. Mr. Shubham, MSc(Ag) Agronomy, Student's Representative
15. Dr. Sandeep Kumar, Coordinator

The meeting was presided over by the IQAC Chairman Prof. Naresh Kumar. At the outset, Coordinator of IQAC welcomed the chairman Prof. Naresh Kumar and other reputed members of the reconstituted IQAC present in the meeting and acquainted all the members with each other. With the permission of chairperson, Coordinator placed the agenda before the committee for discussion.

1. Confirmation of the proceedings of the previous meeting: The proceedings of the previous meeting were confirmed by the chairman. All the decisions made in the previous meeting were informed to the concerned and have been executed.
2. Discussion on Feedback Report received from stakeholders: The feedback is obtained from students/teachers/alumni/parents/employers for improvement of quality culture of the institution by Feedback Conduction Committee during academic year 2018-19. The committee recommended the following six points for improvement:



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- (I) The reference books/journals covering the entire syllabus should be regularly updated in the library.
- (II) Sports facility for teacher should be available at the campus.
- (III) Canteen facility should be improved for both student and teacher.
- (IV) ICT should be deployed at each class room
- (V) Separate toilets should be available for teaching staff.
- (VI) Career counselling placement services need improvement.

These issues were discussed in IQAC and resolved to forward them to college administration for accomplishing the task as per the resources available in college.

3. Discussion on Report of Students Satisfaction Survey: The Student Satisfaction Survey was conducted during academic year 2018-19 by Feedback Conduction Committee for overall institutional performance. The response was received from 350 students of various classes/programmes running in the college. A total number of 30 parameters has been taken into consideration for evaluation of SSS. The committee in its analysis report submitted that 50% of the college students rated the college under Excellent Category, 17% under Very Good and 14% under Good Category, while a sum of 19% respondents rated the college under Average and Below Average Category.
The Cell expressed satisfaction over the report of SSS received for overall Institutional Performance and resolved to work hard in order to maintain and improve the quality culture.
4. Conversation on Invitation of application from eligible teaching faculty for promotion under CAS: Some of our faculty members who became eligible to higher scale approached IQAC for initiation of Promotion Procedure through Career Advancement Scheme. Therefore, IQAC has decided to call the completely filled-in application form from the eligible faculty members. So that the API scores claimed by the candidate may be verified by IQAC and may put up the same before the screening committee for approval. After checking the eligibility of faculty members, the process of nomination of subject expert, subject wise, from University may also be initiated.
5. Provision for marking a copy to IQAC mandatory for all the activities performed in college: It has been seen many times that the information regarding the activities/events hosted in college did not intimated to IQAC which resulted in creation of mammoth task for IQAC to gather the relevant information from individual faculty members at the time submitting AQAR to NAAC. Therefore, it has been resolved that all faculty member should be apprised about the decision so that not a single information be left unreported which ultimately be helpful to IQAC in its quality endeavour.



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6. Restructuring of Mentor- Mentee system: The growth and development of students depend on exploring their career ambitions and aspirations; setting goals, developing contacts and identifying resources; strengths and weaknesses; collaborating on means in implementing strategies and evaluating along the way. The mentor's role is to guide, to give advice, and to support the mentee's personal growth and professional development. Hence, an effective system for the academic and stress related issues pertains to the students is to be developed on sustained manner throughout the college life and so felt the need for restructuring the Mentor –Mentee system. All the students should be allotted to all full time teachers in a rational manner. Such allotment list should be displayed on Notice Board for wide circulation to students and also be handed over to the concerned teacher. The IQAC has decided to run the system under the headship of Dr. K.P. Malik, Department of Ag Botany. This system should be restructured each year probably in August after the completion of admission process.

7. Chalking out of Plan of Action towards quality enhancement for A.Y. 2019-20: For framing out the Action Plan for the current year, 'Future Plan reported to NAAC in AQAR-2018:19' along with the 'Peer Team Report-2018' have been taken into consideration. Out of the total given recommendations in the above given reports, the following points have been selected to work upon and decided to include in Action Plan for execution during the Academic Year 2019-20:
 - Filing of AQAR: 2018-19 to NAAC website.
 - Preparation of Academic Calendar for 2019-20.
 - Opening of new PG course in Chemistry
 - Up-gradation of Central Library
 - Installation of ICT facilities in class rooms
 - Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members.
 - Organization of seminar/conference/career counselling activities
 - Strengthening of placement cell activities to provide more and more number of jobs to students
 - Signing of MOUs with institution of repute
 - Organization of Induction Programme for new comers
 - Promoting activities such as Yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff member.
 - Enhancing the enrolment and role of Alumni and holding its meeting
 - Filling of Self Appraisal Form by Teaching staff.



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- Conduction of Feedback Survey among students/ teachers/ alumni/ parents/ employers for improvement of quality culture.
- Conduction of SSS for overall Institutional Performance.
- Tracking of Student Progression.
- Holding of Continuous Internal Evaluation of students
- Parent-Teacher Association Meet and the activities to be undertaken for overall development of college.
- Sensitization of students on Professional ethics/human values/environmental sustainability/gender equity promotion and hosting/celebration of various girl child/women related activities.
- Organization of professional development programme for teaching staff / administrative training programme for non-teaching staff, promotion of universal values and ethics.
- To attract external funding to provide a push to developmental activities on the campus
- Publication of College Magazine.

Dr. (Sandeep Kumar)
Coordinator-IQAC

Proceedings Confirmed

Prof.(Naresh Kumar)
Chairman-IQAC



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MINUTES OF MEETING – C1/6/19

The C1/6/19th meeting of Internal Quality Assurance Cell was held on 19-10-2019 in the office of IQAC at 2.00 pm. The following learned members have attended the meeting:

1. Prof. Naresh Kumar, Chairman
2. Dr. H.S. Sirohi, Member (Teaching faculty)
3. Dr. V.K. Dhaka, Member (Teaching faculty)
4. Dr. A.K. Singh, Member (Teaching faculty)
5. Dr. I.J. Singh, Member (Teaching faculty)
6. Dr. Bhupendra Singh, member (Teaching faculty)
7. Shri D.A. Khan, Member (Administrative office)
8. Shri Mahak Singh Malik, Advocate, Treasurer Management Committee
9. Dr. Priya Vrat Arya, Member (Local Society)
10. Dr. N. K. Pruthi, External Expert
11. Dr. Ashok Kumar, Member (Employer/Industry)
12. Dr. Praveen Chaudhary, Member (Alumni Association)
13. Dr. J.K. Arya, Parents Representative
14. Mr. Shubham, MSc(Ag) Agronomy, Student's Representative
15. Dr. Sandeep Kumar, Coordinator

The meeting was presided over by the IQAC Chairman Prof. Naresh Kumar. With the permission of chairperson, Coordinator placed the agenda before the committee for discussion.

1. Confirmation of the proceedings of the previous meeting: The proceedings of the previous meeting were confirmed by the chairman. All the decisions made in the previous meeting were informed to the concerned and have been executed except agendum no. 07, of which the progress is given under Minute no. 02, separately.
2. Discussion on the progress of action plan chalked out for A.Y. 2019-20 as the measures of quality enhancement:



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S.No.	Targets fixed for Academic Year 2019 : 20	Progress on the accomplishment of targets
I.	Filing of AQAR: 2018-19 to NAAC website.	The Performa for gathering the information from all units/faculty has been developed, separately and solicited the information needed for filling of AQAR. The classification and tabulation of information is being done, presently.
II.	Preparation of Academic Calendar for 2019-20.	Prepared and hosted on college website and also distributed among Heads/ Incharges of Departments/ Units.
III.	Opening of new PG course in Chemistry	The required formalities for opening the PG course in Chemistry has been initiated.
IV.	Up-gradation of Central Library	Creation of E-Cell and purchase of text books is in offing.
V.	Installation of ICT facilities in class rooms	The quotations for purchase of ICT facilities for strengthening the class rooms has been initiated.
VI.	Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members.	All the Incharges of Departments/Units have been asked to provide a comprehensive list of facilities/equipments required for upgradation of existing laboratories.
VII.	Organization of seminar/conference/career counselling activities	Seminar on "Natural Farming: The Only Solution" was organized on Sept. 23, 2019.
VIII.	Strengthening of placement cell activities to provide more and more number of jobs to students	Conveyed to the Incharge, Training and Placement Cell for effective execution.
IX.	Signing of MOUs with institution of repute	Dr. N.K. Pruthi has been entrusted the responsibility for execution of task.
X.	Organization of Induction Programme for new comers	The Induction Programme for Agriculture and Science with Commerce freshly admitted students was successfully conducted under the supervision of Chief Proctor and



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		Principal of the college, separately.
XI.	Promoting activities such as Yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff member.	Dr. Sahdev Maan, Assistant Professor, Department of Physical Education and Secretary, Games & Sports is promoting these activities.
XII.	Enhancing the enrolment and role of Alumni and holding its meeting	Being executed by Convenor Alumni Association Dr. G.R. Kishore.
XIII.	Filling of Self Appraisal Form by Teaching staff	The Appraisal Formats have been distributed among faculty members for filling up.
XIV.	Conduction of Feedback Survey among students/ teachers/ alumni/ parents/ employers for improvement of quality culture.	The task for collection of feedback from all stakeholders is being conducted by Feedback collection committee convenor Dr. K.P. Singh.
XV.	Conduction of SSS for overall Institutional Performance.	Being executed by Dr. K.P. Singh.
XVI.	Tracking of Student Progression.	Drs. A.K. Singh, G.R. Kishore and Hariom Sharma are performing the task, stream wise.
XVII.	Holding of Continuous Internal Evaluation of students	Being executed by Convenor Dr. I.J. Singh
XVIII.	Parent-Teacher Association Meet and the activities to be undertaken for overall development of college.	Communicated to PTA Convenor Dr. R.K. Singh for effective execution.
XIX.	Sensitization of students on Professional ethics/human values/environmental sustainability/gender equity promotion and hosting/celebration of various girl child/women related activities.	The students are being sensitised on all possible occasions
XX.	Organization of professional development programme for teaching staff / administrative training	In Progress



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	programme for non-teaching staff, promotion of universal values and ethics.	
XXI.	To attract external funding to provide a push to developmental activities on the campus	In Progress
XXII.	Publication of College Magazine.	Editorial Board for completion of the task had been formed and the articles for publication have been solicited from staff members and students.

3. Conduction of Meritorious Students Award Ceremony: Alike previous years, hosting of this ceremony was resolved by IQAC to be held on 12-01-2019 on the auspicious occasion of *Yuva Diwas*. This award ceremony is being conducted every year with the Contributions made by college teachers and Social Workers/Society to honour our meritorious students who excelled in different arena of curricula and extracurricular activities.
4. Organization of Inter-Collegiate Debate Competition: The Conduction of Chaudhary Chhotu Ram Memorial Inter-Collegiate Debate Competition is a regular feature of the college under extracurricular activities. This event not only enhances the knowledge of subject matter of the audience but also improve the gesture, posture and vocal modulation of participants. The proposal for hosting this event was approved for execution by *Sahitiyik evam Sanskritik* Parishad on 23-11-2018.
5. Holding of Teachers-Farmers Visit: A visit of Teachers and Farmers of the catchment area is being proposed to be conducted to *Gurukul* Agriculture Farm, Kurukshetra, Haryana for gaining the knowledge of "Zero Budget Natural Farming". This farm belongs to Aacharya Devrat Ji, Hon'ble Governor of Gujrat and being practiced the '*Zero Budget Prakratik Kheti*' successfully from a long time. This visit could open the new vistas for this noble farming in the college area. It has also been resolved that if the results at Gurukul Agricultural Farm, Kurukhetra seems promising then an "Innovative Farmer Oriented Research Centre" may be developed in accordance with the recommendation of NAAC Peer Team. The research experiments may also be conducted at college Ag farm for testing the sustainability of technology on long run basis and demonstrating the results to the farmers of catchment area. Dr. Ombir Singh, Associate Professor, Department of Agronomy is being nominated as the Incharge of this research centre.



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6. Any other issue with the permission of Chair: The Hon'ble Chairman of IQAC has proposed to send an Invitation to Hon'ble Cabinet Minister, Panchayati Raj, Uttar Pradesh Government for his blessings and guidance to college as well as students in their future endeavour along with the acquaintance with the government monetary support for overall development of college. The resolution passed with consensus.

Dr. (Sandeep Kumar)
Coordinator-IQAC

Proceedings Confirmed

Prof.(Naresh Kumar)
Chairman-IQAC



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MINUTES OF MEETING – C1/7/20

The C1/7/20th meeting of Internal Quality Assurance Cell was held on 16-01-2020 in the office of IQAC at 2.00 pm. The following learned members have attended the meeting:

1. Prof. Naresh Kumar, Chairman
2. Dr. H.S. Sirohi, Member (Teaching faculty)
3. Dr. V.K. Dhaka, Member (Teaching faculty)
4. Dr. A.K. Singh, Member (Teaching faculty)
5. Dr. I.J. Singh, Member (Teaching faculty)
6. Dr. Bhupendra Singh, member (Teaching faculty)
7. Shri D.A. Khan, Member (Administrative office)
8. Shri Mahak Singh Malik, Advocate, President of College Management Committee
9. Dr. Priya Vrat Arya, Member (Local Society)
10. Dr. N. K. Pruthi, External Expert
11. Dr. Ashok Kumar, Member (Employer/Industry)
12. Dr. Praveen Chaudhary, Member (Alumni Association)
13. Dr. J.K. Arya, Parents Representative
14. Mr. Shubham, MSc(Ag) Agronomy, Student's Representative
15. Dr. Sandeep Kumar, Coordinator

The meeting was presided over by the IQAC Chairman Prof. Naresh Kumar. With the permission of chairperson, Coordinator placed the agenda before the committee for discussion.

1. Confirmation of the proceedings of the previous meeting: The proceedings of the previous meeting were confirmed by the chairman. All the decisions made in the previous meeting were informed to the concerned and have been executed except agendum no. 02, of which the progress is given under Minute no. 02, separately. The Meritorious Students Award Ceremony could not be hosted on 12-01-2019, resolved under agendum no. 03 previous meeting held on 19-10-2019, due to closure of all district's educational institution by District Administration in the backdrop of prevailing intense cold.
2. Discussion on the progress of action plan chalked out for A.Y. 2019-20 as the measures of quality enhancement:



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S.No.	Targets fixed for Academic Year 2019 : 20	Progress on the accomplishment of targets
I.	Filing of AQAR: 2018-19 to NAAC website.	The work of information collection, classification and tabulation of data had been completed. Presently, the information and proof thereof are being uploaded on NAAC website for completion of AQAR.
II.	Preparation of Academic Calendar for 2019-20.	Done
III.	Opening of new PG course in Chemistry	The construction work for establishment of PG Lab has been started. All the paper formality of college level has also been completed. College had demanded NOC from University which is still awaiting.
IV.	Up-gradation of Central Library	Creation of E-Cell and purchase of text books is in progress.
V.	Installation of ICT facilities in class rooms	In progress
VI.	Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members.	The Proposal from departments had been received. The requisitions are being analysed and scrutinized for purchasing the facilities/equipment according to departmental urgency/availability of budget.
VII.	Organization of seminar/conference/career counselling activities	<ul style="list-style-type: none">✓ Seminar on "Natural Farming: The Only Solution" was organized on Sept. 23, 2019.✓ Teleconference on "Copyright and plagiarism in research and open distance learning" was organized on Oct.22, 2020 with support of IGNOU, New Delhi.✓ A lecture on 'Significance of fundamental rights and duties' was organized on Oct. 23, 2019.✓ A career counselling special guest lecture was conducted on Nov. 16, 2019.
VIII.	Strengthening of placement cell	Being executed by Incharge, Training and Placement Cell



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	activities to provide more and more number of jobs to students	
IX.	Signing of MOUs with institution of repute	Dr. N.K. Pruthi visited Indian Institute of Farming System Research and Central Potato Research Institute for signing the MOU. Due to busy session of these institute, the task is deferred till March, as informed by him.
X.	Organization of Induction Programme for new comers	Done
XI.	Promoting activities such as Yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff member.	Being executed by Dr. Sahdev Maan, Assistant Professor, Department of Physical Education and Secretary, Games & Sports.
XII.	Enhancing the enrolment and role of Alumni and holding its meeting	Meeting was held on November 16, 2019.
XIII.	Filling of Self Appraisal Form by Teaching staff	Done
XIV.	Conduction of Feedback Survey among students/ teachers/ alumni/ parents/ employers for improvement of quality culture.	Being completed by Feedback collection committee convenor Dr. K.P. Singh.
XV.	Conduction of SSS for overall Institutional Performance.	Being executed by Dr. K.P. Singh.
XVI.	Tracking of Student Progression.	Drs. A.K. Singh, G.R. Kishore and Hariom Sharma are performing the task, stream wise.
XVII.	Holding of Continuous Internal Evaluation of students	Being executed by Convenor Dr. I.J. Singh
XVIII.	Parent-Teacher Association Meet and the activities to be undertaken for overall development of college.	Meeting was held on October 23, 2019.
XIX.	Sensitization of students on Professional ethics/human	The students are being sensitised on all possible occasions



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	values/environmental sustainability/gender equity promotion and hosting/celebration of various girl child/women related activities.	
XX.	Organization of professional development programme for teaching staff / administrative training programme for non-teaching staff, promotion of universal values and ethics.	<ul style="list-style-type: none">✓ A special lecture on 'Importance of ethics and values' was conducted on Oct. 22, 2019.✓ A training programme on 'Use of IT techniques for effective teaching' was organized on Nov. 27, 2019.✓ A lecture-cum-Demonstration programme on 'Fire fighting and disaster management' was conducted on Dec. 02, 2019.
XXI.	To attract external funding to provide a push to developmental activities on the campus	In Progress
XXII.	Publication of College Magazine.	The original articles on diverse issues are being received by the editorial board. The process of inviting Quotations from Publication Firms has also been initiated.

3. Re-conduction of Meritorious Students Award Ceremony: IQAC in its previous meeting held on 19-10-2019 under agendum no. 03 passed to host this ceremony on 12-01-2019 on the auspicious occasion of *Yuva Diwas*. This award ceremony was not conducted due to closure of all district's educational institution by District Administration on the pretext of prevailing intense cold. Now, it is decided to hold it on reopening of institution post intense cold.
4. Organization of Annual Literary and cultural festival: Festivals give us the opportunity to forget all our worries and celebrate the positive side of life. For improved learning and health, increased tolerance, and opportunities to come together, annual literary and cultural festival of college is proposed to be organized with great zeal and gesture by giving equal representation to all activities in the end of January or beginning of February 2020.



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5. Hosting of Annual Games and Sports: Hosting of annual games/athletic meet of the college is the permanent feature in extracurricular activities of the college. The secretary, Games and Sports of the college Dr. Sahdev Maan has been entrusted by the cell to host the event during February 2020 with great zeal and fervour with the maximum participation of both boy and girl students in all the events.
6. Conduction of educational tour of students: As per the suggestion of Dr. B.S. Sehrawat, Mission Director, Horticulture Department, Government of Haryana, an alumnus of college, in the recent alumni meeting, a tour of all post-graduate students is proposed to be arranged to acquaint with Polyhouse and Mushroom cultivation techniques in Murthal and Sonapat area of Haryana. Therefore, it is proposed with consensus to hold an educational tour in 2nd fortnight of February.

Dr. (Sandeep Kumar)
Coordinator-IQAC

Proceedings Confirmed

Prof.(Naresh Kumar)
Chairman-IQAC



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MINUTES OF MEETING – C1/8/21

The C1/8/21st meeting of Internal Quality Assurance Cell was hosted online on 18-04-2020 at 11.00 am through Zoom App. The following learned members were present in the meeting:

1. Prof. Naresh Kumar, Chairman
2. Dr. H.S. Sirohi, Member (Teaching faculty)
3. Dr. V.K. Dhaka, Member (Teaching faculty)
4. Dr. A.K. Singh, Member (Teaching faculty)
5. Dr. I.J. Singh, Member (Teaching faculty)
6. Dr. Bhupendra Singh, member (Teaching faculty)
7. Shri D.A. Khan, Member (Administrative office)
8. Shri Mahak Singh Malik, Advocate, President of College Management Committee
9. Dr. Priya Vrat Arya, Member (Local Society)
10. Dr. N. K. Pruthi, External Expert
11. Dr. Ashok Kumar, Member (Employer/Industry)
12. Dr. Praveen Chaudhary, Member (Alumni Association)
13. Dr. J.K. Arya, Parents Representative
14. Mr. Shubham, MSc(Ag) Agronomy, Student's Representative
15. Dr. Sandeep Kumar, Coordinator

The meeting was presided over by the IQAC Chairman Prof. Naresh Kumar. With the permission of chairperson, Coordinator placed the agenda before the committee for discussion.

1. Confirmation of the proceedings of the previous meeting: The proceedings of the previous meeting were confirmed by the chairman. All the decisions made in the previous meeting were informed to the concerned and have been executed except agendum no. 02, of which the progress is given under Minute no. 02, separately.
2. Discussion on the progress of action plan chalked out for A.Y. 2019-20 as the measures of quality enhancement:



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S.No.	Targets fixed for Academic Year 2019 : 20	Progress on the accomplishment of targets
I.	Filing of AQAR: 2018-19 to NAAC website.	Successfully uploaded on NAAC website on 14-02-2020.
II.	Preparation of Academic Calendar for 2019-20.	Done
III.	Opening of new PG course in Chemistry	College had already completed all the required formality but the NOC from University has not yet received.
IV.	Up-gradation of Central Library	Books has been purchased while the purchase of computers for E-Cell has been slightly delayed due to prevailing Covid-19.
V.	Installation of ICT facilities in class rooms	Could not be done due to prevailing Covid-19.
VI.	Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members.	Could not be done due to prevailing Covid-19.
VII.	Organization of seminar/conference/career counselling activities	<ul style="list-style-type: none">✓ Seminar on "Natural Farming: The Only Solution" was organized on Sept. 23, 2019.✓ A lecture on 'Significance of fundamental rights and duties' was organized on Oct. 23, 2019.✓ A career counselling special guest lecture was conducted on Nov. 16, 2019.✓ National seminar on 'Replacement of petrochemicals by bio-based chemicals for safe environment' was conducted on Feb. 18, 2020.
VIII.	Strengthening of placement cell activities to provide more and more number of jobs to students	Being executed by Incharge, Training and Placement Cell



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IX.	Signing of MOUs with institution of repute	Could not be done due to prevailing Covid-19.
X.	Organization of Induction Programme for new comers	Done
XI.	Promoting activities such as Yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff member.	Being executed by Dr. Sahdev Maan, Assistant Professor, Department of Physical Education and Secretary, Games & Sports.
XII.	Enhancing the enrolment and role of Alumni and holding its meeting	Meeting was held on November 16, 2019.
XIII.	Filling of Self Appraisal Form by Teaching staff	Done
XIV.	Conduction of Feedback Survey among students/ teachers/ alumni/ parents/ employers for improvement of quality culture.	Done
XV.	Conduction of SSS for overall Institutional Performance.	Done
XVI.	Tracking of Student Progression.	Done
XVII.	Holding of Continuous Internal Evaluation of students	Done
XVIII.	Parent-Teacher Association Meet and the activities to be undertaken for overall development of college.	Done
XIX.	Sensitization of students on Professional ethics/human values/environmental sustainability/gender equity promotion and hosting/celebration of various girl child/women related activities.	The students are being sensitised on all possible occasions



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XX.	Organization of professional development programme for teaching staff / administrative training programme for non-teaching staff, promotion of universal values and ethics.	<ul style="list-style-type: none">✓ A special lecture on 'Importance of ethics and values' was conducted on Oct. 22, 2019.✓ A training programme on 'Use of IT techniques for effective teaching' was organized on Nov. 27, 2019.✓ A lecture-cum-Demonstration programme on 'Fire fighting and disaster management' was conducted on Dec. 02, 2019.
XXI.	To attract external funding to provide a push to developmental activities on the campus	Done
XXII.	Publication of College Magazine.	After reviewing and proof reading, the articles have been sent to Press for publication

3. Updation of college website: The website of the college now requires updation for incorporating the round the year events/activities and the information for the ensuing year like academic calendar, time table, schedule of extra-curricular activities, names of incumbent teachers etc., of the college. It has been passed that all these pertinent activities be uploaded on the website by the Incharge of Website Er. Sudheer Kumar. Dr. Harshita Tiwari, Dr. Rabish Kumar Verma and Shri Arun Kumar, Office shall assist to the Incharge, website.
4. Publication of updated College Prospectus Form: The college prospectus has to be published before July 2020 so, that the incumbents shall get it well in time for taking admission in different streams. The new/changed items shall also be taken care of and incorporated by the Editorial Committee.
5. Availability of well-furnished Chambers for newly appointed teaching faculty: A total six numbers of teaching faculty selected by the U.P. Higher Education Commission, Prayagraj have joined the college recently in different department. So, a proposal has been mooted and passed to provide them well-furnished Chambers in order to provide them a good academic ambience, as they all got placement on newly created posts by the Government.



Internal Quality Assurance Cell
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6. Arrangement of Computers for newly appointed teaching staff: A proposal has also been passed to provide the computers to all newly appointed teaching faculty in order to let them prepared for ICT enabled teaching-learning process in the running Covid-19 period.

Dr. (Sandeep Kumar)
Coordinator-IQAC

Proceedings Confirmed

Prof.(Naresh Kumar)
Chairman-IQAC